# PEACE OFFICER/LAW ENFORCEMENT EMPLOYEE CHECKLIST

1. What is the job title(s) or classification(s), e.g. peace officer, guard, protective service officer?

2. What laws are enforced by the employees? What are the employees' duties in enforcing these laws?

3. What authority do employees have to enforce laws?

4. Are the employees deputized peace officers pursuant to applicable Penal Code sections? Do they have authority to make arrests? Describe and give examples.

5. Does the applicable statute contain specific language regarding these employees? Is the proposed unit consistent with the language in the statute?

6. Does the employer desire a peace officer/law enforcement unit?

7. Describe the job duties.

8. Describe the work location(s), hours and work-year. Are these similar to other employees?

9. Describe any specialized training or other qualifications required.

10. Describe any special equipment utilized in performance of duties, e.g. gun, night stick, patrol car, mace, etc.

11. Do the employees at issue wear uniforms? If so, are the employees' uniforms unique? Do any other employees wear uniforms?

12. Do employees receive special supplemental or shift differential pay?

13. Do employees at issue have a unique chain of command?

14. Have the employees at issue been represented by an organization that historically represents such employees? How long?

15. How many employees are in the proposed unit?

16. Do employees in this job title or classification have a separate seniority list or promotional system?

17. Is the relationship with the public, students, public officials, etc. different from other employees?

18. To what extent do these employees interface with other employees?

THIS CHECKLIST SHOULD BE USED IN CONJUNCTION WITH THE COMMUNITY OF INTEREST CHECKLIST (PERB-862) AND, IF APPLICABLE, THE SEVERANCE CHECKLIST (PERB-876).